

Galesburg Downtown Development Authority
Galesburg City Hall
April 9, 2025
6:00 p.m.

PRESENT: Andrea McCubbin, Mayor Linda Marble, DShey White, Amanda Hawes

ABSENT: Lorence Wenke, Jerry VanderWeele

AGENDA: DDA Bank Account, Budget, Old Business

MINUTES:

Called to Order/Roll Call 6:00p.m.

Community Comments: None

Request to remove portion of Item #7 (WMU and KVCC contacts) re marketing, Request to add Grants to New Business, Item #20. Motion by Marble to approve Agenda with changes; Support by White. All ayes.

Motion by Marble to approve 1/15/2025 Minutes; Support by McCubbin. All ayes.

Treasurer's Report: Discussion and explanations of Treasurer reports for 1/31/25, 2/28/25 and 3/31/25 Reports.

Motion by Marble; Support by McCubbin to approve 1/31/2025 Treasurer's Report. All ayes.

Board agreed to dispute the expense of \$214.40 accounting services on 2/28/2025 Treasurer's Report. Marble to get more information. Motion by Marble; Support by White to place 2/28/2025 and 3/31/2025 Treasurer's Reports on file. All ayes.

Old Business

7. Website and DDA Facebook page. No action. Table until May 2025 meeting.

8. Painting pots and order of pots from Landscape Forms. Wenke was not given pots to take to greenhouse to repaint; McCubbin has not ordered pots from Landscape Forms.

9. Galesburg DDA bank accounts (savings and checking) were opened and \$400 deposited (\$200 to checking and \$200 to savings). Treasurer White was given checks to deposit and bills to pay.

10. 35th Street sign. Principle has approved the additional sign board for businesses. Waiting on quote from Bill Graham.

11. Marble stated that The Front Porch has not renewed its sign. The next business on the waiting list is Valentina's. Marble said that she would contact them.

12. By-laws Amendment regarding excused or unexcused absences. Board agreed to dismiss this subject.

13. McCubbin completed Membership to Kalamazoo River Valley Trail and White wrote \$250 check for membership fee.

14. E-mail addresses. All officers except McCubbin have set up their City e-mail addresses.

15. Veterans Board—Discussion regarding what names should be placed on Veterans Board. It was agreed that any City of Galesburg resident (past or present) who served or is serving in the

Military shall be entitled to a plaque placed on the Wall. More information regarding the cost of plaques and other charges will be discussed at May meeting.

16. City Banners—Hawes stated she would check with Laurie of Graphix to Go for quotes on the City banners. Tabled to May meeting.

17. Land Bank—Land Bank is not willing at this time to take any Applications for its properties.

New Business:

18. Budget-Board reviewed 2024/25 Budget and made some changes. Waiting for quote of 35th Street sign board to add to Budget as a Capital Expense. Budget will be voted on and approved at May 2025 meeting.

19. Account Numbers for Galesburg DDA accounting—Marble stated that she would review old DDA files for previous Accounting formats and bring to May meeting.

20. Paint and Curb Appeal grants—Hawes has Applications for both grants from Envy Salon, each grant for \$250.00. Motion was made by Marble; Support by McCubbin to give 2 grants to Envy Salon, each for 250.00. All ayes.

Board Comments:

Hawes had Treasurer make out a check for GABCA for the 2024 Winter Wonderland Fireworks.

Meeting was adjourned at 8:02 p.m.

Linda Marble, Secretary