

Galesburg Downtown Development Authority
Galesburg City Hall
July 9, 2025
6:00 p.m.

PRESENT: Amanda Hawes, Mayor Linda Marble, Jerry VanderWeele, Linda Carleton, Art Green

ABSENT: Andrea McCubbin, Lorence Wenke

AGENDA: Veterans Board, City Banners, Fall Clean-up day, Quote for West Side of City Hall landscaping

Called to Order/Roll Call 6:02p.m.

AGENDA:

Motion by Carleton to approve Agenda; Support by Marble. All Ayes.

MINUTES:

Motion made by VanderWeele; Support by Carleton to approve the Minutes. All Ayes.

TREASURER'S REPORTS:

Review of Treasurer D'Shay White's Treasurer Reports for April 2025, May 2025, and June 2025 and Consumers Credit Union Statements for March 2025, April 2025 and May 2025. After discussion and review, Motion by VanderWeele; Support by Marble to approve the March 2025 and April 2025 reports. The May 2025 and June 2025 Treasurer Reports were not approved.

Old Business

6. Business Sign. The Board was provided with a document entitled "DDA dollars: Where they come from and how they can be spent". A highlighted sentence stated "The DDA can use its funding for economic development projects in its district only. Business sign is outside the District.
7. Website/Facebook page. No action. To be addressed at a future date.
8. Organization signs. Not Applicable—outside of DDA District
9. Veterans Board. No update. Hawes stated she would contact Kim Enders.
10. City Banners. Quote from Graphix 2 Go, Inc. Discussion of number of banners. It was decided to order 20 Banners with City of Galesburg printed on the sign with the G-A School Ram. There are no fees for graphics. Shipping is \$12.50. Phone call was made to employee of Graphix 2 Go to confirm and costs and the no graphics fee. Motion was made by Marble; Support by VanderWeele to order 20 City of Galesburg Banners for \$362.50 (includes shipping of \$12.50) NOTE: Secretary Marble received phone call from Carleton after the Meeting that the Board did not take into consideration that the banners should be two sided printed. The cost is higher, so will be on August's Agenda for approval.
11. Landscaping on West side of City Hall. Marble provided an estimate from the City of Galesburg's DPW in the amount of \$1,302. It was noted that this is an estimate and price may change due to unforeseen circumstances (length of time it takes and time renting equipment).

12. Electronic sign in front of City Hall. Signs run from \$10,000 to \$50,000. Marble stated she would do some research on the costs.

New Business:

13. Fall Clean up day. After discussion a motion was made by Marble; Supported by VanderWeele to schedule the Fall clean-up day for Sunday, October 12, 2025 and a rain date of Sunday, October 19, 2025 from 11:00 a.m. to 1:00 p.m.

14. Spending money outside District. See explanation in #6. Cannot spend money outside District.

15. Adopt a Trail. It was suggested that clean up of the bike trail along Battle Creek Street can be done the same day at Fall cleanup day.

16. Downtown Plan. Get update on Parking lot signs. It was suggested that the Board set a special date to meet to review Downtown Plan and take the next steps.

Board Comments:

A question was raised if the check to GABCA for Greater Galesburg Days for \$400 and the check to Jeannie for the Paint and Curb grants for \$500 were ever paid.

Marble stated that now that D'Shay White had moved out of Galesburg, that a new Treasurer be appointed. She stated that she would be will to be appointed Treasurer. Motion was made by Carleton; Support by Green to appoint Marble as Treasurer (Secretary/Treasurer). All ayes.

VanderWeele told the Board that on Thursday evenings at the Venue there are going to be social events happening. There will be food trucks, craft shows, etc. to bring the people in Galesburg into the City. It was discussed that businesses may want to stay open to take advantage of these events, and it was suggested that the Board address the City about allowing that a Social District be made available to parts of downtown.

Hawes stated that she wants to make sure that whenever a DDA member is using City equipment that the equipment be put back neatly in the way it was found.

Meeting was adjourned at 7:32 p.m.

Linda Marble, Secretary